

The Northeastern Pennsylvania Synod
Evangelical Lutheran Church in America
2354 Grove Road
Allentown, PA 18109-3044



WITNESS & SERVICE GRANT – FINAL EVALUATION

(revised 8-2025)

Church/Organization Name: _____

Church/Organization Address: _____

City State Zip code

Contact Person Name: _____

Contact Phone Number: _____

Contact Email address: _____

May we contact this person for pictures? ☐ Yes ☐ No

If no, please share Name & Email of another person we may contact:

Project Name: _____

Project Start Date: _____

Project Completion Date: _____

Did you spend all of your Witness & Service grant funds? ☐ Yes ☐ No

If no, please remit the remaining funds to the NEPA Synod.

REFLECTION & EVALUATION

How did the project go? What did you learn? Please share any changes to the original project idea.

What have you learned that might help another congregation wishing to do a similar project?
Please share both wisdom to follow and possible challenges or obstacles to avoid.

In what ways are you willing to help another congregation or ministry who wants to do a similar project?

- ☐ **Talk them through it** - We'd be willing to have a phone, Zoom, or in-person conversation about our experience, what we learned, answer questions, and serve as a phone-a-friend or coach-like resource.
- ☐ **Coordinating** – We'd be willing to help them coordinate the project/parts of the project.
- ☐ **Advertising** – We'd be willing to help them design or share their advertising of the project. We might be willing to advertise their project or project's needs at our congregation.
- ☐ **Volunteer help/labor** – We'd be willing to volunteer/physically help with the project.
- ☐ **Donations** – We'd be willing to donate something to their project (supplies, canned goods, \$, etc.).
- ☐ **Grant writing** – We'd be willing to help them with their Witness & Service grant application and/or another grant application.
- ☐ **Other:** _____
- ☐ **None at this time**

WITNESS OUTCOMES

Synod Priorities: NEPA Synod Values and 3 Strategic Lanes for Sharing the Good News

Check the box(es) that your project addressed:

- ☐ **Growing Young** – prioritizing young people and intentionally lifting up young people into leadership roles
- ☐ **Gaining Strength** – assisting leaders and congregations to identify and build upon strengths, especially in partnership/collaboration with other congregations, ecumenical partners, or non-profit ministries
- ☐ **Going Beyond Death to Life** – participating in transformational ministry inside or outside the Church walls that bears witness to the resurrection of Jesus Christ
- ☐ **Loving the Land** – advocating for or living out sustainable methods to live in harmony with God's creation
- ☐ **Healing the Hurts** – addressing vulnerable needs within the community, such as local, national, or global issues of injustice (racial injustice, hunger, housing, violence, religious trauma, etc.)
- ☐ **Engaging the Stranger** – working to ensure that populations who may be typically ignored or excluded, hear the Good News and are welcomed as beloved children of God

How did your project address the Synod Priority(ies) checked above? Please share at least one specific example of how God's love was shared and/or expressed because of your project.

SERVICE OUTCOMES

How did your project impact your community?

How did your project deepen relationships?

STORY SHARING – FAITH IN ACTION

Where/how did you see God at work?

Please share an example or story of how you lived out your faith as a result of this project. Some ideas include focusing on a witness or service element of the project. You could also choose to share more broadly how this project impacted your own faith, shaped your understanding about who the "neighbor" is, or broadened your relationship with God.

May we share this story in NEPA Synod Communications such as E-news? ☐ Yes ☐ No

Please share any other feedback or information that would be helpful for the NEPA Synod Witness & Service Grants Team or God's Work Our Hands Storytellers to know.

Contact Person Signature: _____ Date: _____

WITNESS & SERVICE TEAM GRANT - FINAL EVALUATION INSTRUCTIONS

If you prefer, you can type up your answers in a Word document and then copy and paste them into the PDF evaluation form. You may also need to download the blank PDF final evaluation form and save it before filling it in (and saving a second time).

Page 1 **Contact for pictures:** Please include the contact information for someone we may contact for a few pictures from your project. You are also welcome to include pictures when you submit this Evaluation!

Project Start date: This is the date when you actually began your project. It may be before you received your Witness & Service Grant funds.

Project Completion date: This is the date you completed your project.

Expenditure of funds: *If you did NOT spend all of your Witness & Service Grant, please remit the remaining funds to the NEPA Synod via check (made payable to: NEPA Synod), with “Witness & Service Grant remittance” marked on the memo line, and sent to the Synod office at the address below.*

Pages 1-2 **Reflection & Evaluation:** This section is meant to give you space to reflect on how the project went, what you accomplished, what you learned, and what you might do differently if you repeated the project.

These are a few ideas of how you might help another congregation or ministry site with a similar ministry project. Feel free to write in other ideas on the “Other” option line.

Pages 2-3 **Witness Outcomes:** Please mark the Synod Priorities that were *actually* addressed through the project, regardless of what you marked on your application.

This section is meant to identify how this project witnessed to the good news of Jesus Christ.

Page 3 **Service Outcomes:** This section is meant to identify how this project modeled the servant posture of Jesus that all disciples are called to exemplify. Thus, service may be an action or a mindset. Ideally, the service is a relationship with and not a “doing to.”

Story Sharing – Faith in Action: This section is meant to help you share a story from putting your faith into action through your project.

We would like to share these stories with the NEPA Synod Communicator and NEPA God’s Work Our Hands Storytellers.

Signature: Please don’t forget to sign the form! If you can’t sign it digitally, please print and sign.

UPON COMPLETION: Please save your completed application as a PDF and attach it to an email to: grants@nepsynod.org

OR mail your application to: Attn: Witness & Service Ministry Team
NEPA Synod
2354 Grove Road
Allentown, PA 18109-3044

Please indicate **“Grant Application”** on the outside of the envelope or in the subject of your email.