

## **Job Description for Synod Council**

Volunteer Position: Member of Synod Council

Purpose of Position: To serve as a member of the board of directors of NEP Synod

Term of office: 3 years, 2 years for youth, or completion of a term

Responsibilities and Duties: As outlined in Synod Constitution particularly Chapter 10

Time Required: 4 meetings per year plus special meetings as needed & time serving on a related Synod Council Committee: July, October, January, March; locations vary throughout the Synod; at its January 2018 meeting Synod Council changed meetings to Saturdays from 9:30 am- 12 noon

Attendance at Synod Assembly is not required. However if you are not a congregational voting member you are encouraged to attend with privilege of "Voice and Vote." Financial assistance is available for the registration fee.

### Qualifications and Skills:

Must be a voting member of a Synod congregation

Willing to assume fiduciary responsibility for the governance of this Synod

## Northeastern Pennsylvania Synod Nomination Form

At the 2019 synod assembly (June 1) elections will be held for positions on Synod Council. Open positions are Vice President (lay), Secretary (lay or clergy), Clergy, Lay Female, Lay Male, and Youth Male.

Please use this form for your nomination of persons for these positions. (Photocopy for multiple use.) Please mail nominations to The Lutheran Center, 2354 Grove Rd, Allentown PA 18109

PLEASE PRINT

Name:

Address:

Telephone:

Email address:

For which position are you willing to serve:

vice president (4 yr term)     secretary (4 yr term)

lay female (3 yr term)     clergy (3 yr term)     lay male (3 yr term)

youth male (2 yr term) (confirmed under age 18)

lay female person of color or language other than English (1 yr term)

Vocation/Occupation:

Congregational membership (name & location):

Involvement in congregation & other churchwide organizations:

Involvement in community:

NEPS Committees/Task Forces served:

In a sentence or two, why are you interested in serving on Synod Council?

See job description for Synod Council, Vice President, Secretary

## **Job Description for Synod Discipline Committee**

Volunteer Position: Member of Synod Discipline Committee

Purpose of Position: To serve as a member of the NEP Synod Discipline Committee

Term of office: 6 years

### Responsibilities and Duties:

Follow “a process of discipline governing officers, ministers of Word and Sacrament, ministers of Word and Service, congregations, and members of congregations” as outlined in Synod Constitution S11.03 and outlined process ELCA Constitution Chapter 20

“Assure due process and due protection for the accused, other parties, and this church”

Time Required: varies, depends on need (“It is the intent of this church that all matters of discipline should be resolved internally to the greatest extent possible.”)

### Qualifications and Skills:

Must be a voting member of a Synod congregation

Willing to assume responsibilities as outlined in the ELCA Constitution especially Chapter 20

## Northeastern Pennsylvania Synod Nomination Form

At the 2019 synod assembly (June 1) elections will be held for positions on Synod Discipline Committee. Open positions for (3) Lay Female.

Please use this form for your nomination of persons for these positions. (Photocopy for multiple use.) Please mail nominations to The Lutheran Center, 2354 Grove Rd, Allentown PA 18109

PLEASE PRINT

Name:

Address:

Telephone:

Email address:

For which position are you willing to serve:

\_\_\_ lay female for Synod Discipline Committee

Vocation/Occupation:

Congregational membership (name & location):

Involvement in congregation & other churchwide organizations:

Involvement in community:

NEPS Committees/Task Forces served:

In a sentence or two, why are you interested in serving on Synod Discipline Committee?

See job description for Synod Discipline Committee