



“Safe & Sound: Body, Mind, and Soul”

2018 Parish Secretaries’ Seminar

Bird-in-Hand Family Inn

Bird-in-Hand, PA

October 16-17, 2018

Registration Form *(Please print clearly)*

Name _____ Church Name _____

Church Address _____

City, State, Zip _____

Phone Numbers: Office _____ Home _____ Cell _____

Email: Office _____ Home _____ FAX Number _____

Emergency Contact _____ Phone Number _____

Please list any special lodging or dietary needs. _____

**All rooms are non-smoking; cost includes lodging, five meals, and seminar expenses.
2 nights Triple and 1 and 2 night Quadruple occupancy rates are available upon request.**

1 night (Tuesday) SINGLE room \$300.00 = _____

1 night (Tuesday) DOUBLE room \$250.00 = _____

I would like to room with _____

1 night (Tuesday) TRIPLE room \$225.00 = _____

I would like to room with _____

2 nights (Monday and Tuesday) SINGLE room \$415.00 = _____

2 nights (Monday and Tuesday) DOUBLE room \$300.00 = _____

I would like to room with _____

SUBTOTAL _____

Deduct \$25 if registering BEFORE July 20

SUBTOTAL _____

Total enclosed by church _____

Total enclosed by participant _____

Total enclosed _____

I will donate a basket for the raffle (to help offset costs):	YES	NO
	<input type="checkbox"/>	<input type="checkbox"/>

!!!! NO REGISTRATIONS WILL BE ACCEPTED AFTER AUGUST 22 !!!!

Please enclose payment in full with registration. Make checks payable to **Parish Secretaries’ Seminar**.

Mail form and payment by due date to: Melody Scheffler
1915 E. Pennsylvania Street
Allentown, PA 18109
610-504-9355

Refunds (less a \$50 processing fee) are available before July 20. For cancellations made between July 20 and August 22, half of the registration fee will be refunded. **We will be unable to offer refunds for any cancellations received after August 22.** If you find you must cancel your registration, please contact Melody Scheffler.